

IOWA STATE UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Department of Public Safety
Administration
168 Armory Building
Ames, Iowa 50011-3034
515-294-4428
FAX 515-294-8241

MEMORANDUM OF DELEGATION

CONTRACT AUTHORITY

TO: Susanne Johnson
Director, Office of Risk Management

Pamela Elliott Cain, interim Senior Vice President for Operations and Finance, delegated to me as Associate Vice President for Public Safety the authority to sign certain contracts on behalf of Iowa State University. She has also authorized me to further delegate that authority to others.

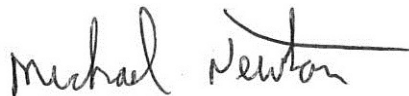
I authorize you to sign the following on behalf of Iowa State University:

1. Commercial insurance applications and renewals
2. Insurance proof of loss submittals
3. Settlement letters submitted by insurance companies for settlements in which Iowa State University will receive payment, if the Office of University Counsel has reviewed and approved the letter
4. Alcohol license applications and renewals
5. Alcohol approvals for caterers on Iowa State University property or in Iowa State University facilities

You may re-delegate this authority to others in your office.

This delegation supersedes the delegation issued to you on February 13, 2019 and shall remain in effect so long as you remain in your position as Director of the Office of Risk Management, unless revoked sooner by the President of Iowa State University, by the Senior Vice President for Operations and Finance, by me, or by my successor.

Signed this 14 day of January, 2020



Michael Newton
Associate Vice President for Public Safety

Send copies of completed delegations to:
Office of University Counsel